

Minutes

HEALTH AND WELLBEING BOARD

11 July 2013

Meeting held at Committee Room 4 - Civic Centre,
High Street, Uxbridge UB8 1UW



HILLINGDON
LONDON

	<p>Statutory Board Members (Voting) Present: Councillor Ray Puddifoot (Chairman) Councillor Philip Corthorne (Vice-Chairman) Councillor David Simmonds Councillor Douglas Mills Dr Tom Davies – Hillingdon Clinical Commissioning Group Stephen Otters – Healthwatch Hillingdon</p> <p>Statutory Board Members (Non-Voting) Present: Tony Zaman – Statutory Director of Adult Social Services Merlin Joseph – Statutory Director of Children’s Services</p> <p>Co-opted Members Present: Jean Palmer – LBH Deputy Chief Executive and Corporate Director of Residents Services Robyn Doran – Central and North West London NHS Foundation Trust Shane DeGaris – The Hillingdon Hospitals NHS Foundation Trust Ceri Jacob – Hillingdon Clinical Commissioning Group (Officer) Nigel Dicker – LBH Deputy Director: Public Safety & Environment</p> <p>LBH Officers Present: Mark Braddock (in part), Kevin Byrne, Glen Egan and Nikki O’Halloran</p>	
2.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence were received from Councillors Jonathan Bianco, Keith Burrows and Scott Seaman-Digby, Dr Ian Goodman (Dr Tom Davies was present as his substitute), Mr Jeff Maslen (Mr Stephen Otters was present as his substitute) and Ms Sharon Daye (Statutory Director of Public Health).</p>	Action by
3.	<p>TO APPROVE THE MINUTES OF THE MEETING ON 19 FEBRUARY 2013 - SHADOW BOARD (<i>Agenda Item 3</i>)</p> <p>RESOLVED: That the minutes of the Shadow Board meeting held on 19 February 2013 be agreed as a correct record.</p>	Action by
4.	<p>TO APPROVE THE MINUTES OF THE MEETING ON 9 MAY 2013 (<i>Agenda Item 4</i>)</p> <p>RESOLVED: That the minutes of the meeting held on 9 May 2013 be agreed as a correct record.</p>	Action by

5.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 5</i>)</p> <p>This was confirmed. Those present were reminded that, if a report they had prepared for the meeting contained confidential information, this must be brought to the attention of Democratic Services to ensure that the item was placed in Part II.</p>	Action by
6.	<p>BOARD TERMS OF REFERENCE, VOTING RIGHTS & MEMBERSHIP (<i>Agenda Item 6</i>)</p> <p>Consideration was given to the Board's Terms of Reference, voting rights and membership. National regulations dictated that all voting members of the Board must sign up to the Council's Code of Conduct. As such, a briefing would be arranged for those non-Councillor Board members that had voting rights.</p> <p>It was agreed that Ms Jean Palmer, Deputy Chief Executive and Corporate Director of Residents Services, be appointed as a co-opted member of the Board with voting rights. This would be reflected in the revised membership which would need to be considered and agreed at the Council meeting on 12 September 2013.</p> <p>The Board considered its non-voting co-opted membership. It was agreed that Royal Brompton and Harefield NHS Foundation Trust be added to the list of co-opted members and that the Hillingdon Clinical Commissioning Group be permitted to have a second co-opted member. It was also agreed that the co-opted members be permitted to have a named substitute member.</p> <p>RESOLVED: That the Board:</p> <ol style="list-style-type: none"> 1. note the Board's Terms of Reference and Standing Orders and forward the agreed amendments to Council for consideration and ratification on 12 September 2013; 2. agree the proposed voting arrangements as set out in the report and Terms of Reference; and 3. note the Statutory Board Membership and forward the agreed amendments to the co-opted membership to Council for consideration and ratification on 12 September 2013. 	<p>Action by</p> <p>Democratic Services</p> <p>Democratic Services</p>
7.	<p>BOARD OPERATION, REPORTING & WORK PROGRAMME (<i>Agenda Item 7</i>)</p> <p>Consideration was given to the report. The Board agreed that the meeting scheduled for 1 August 2013 would not be cancelled. Amendments to the Work Programme were agreed as follows:</p> <ul style="list-style-type: none"> • 31 October 2013 – Draft Commissioning Intentions 2014/2015 (CCG) • 6 February 2014 – Operating Plan Annual Report (CCG) • Standard Item – S106 Health Contributions (LBH) • Date TBC – Use of Integration Fund (CCG) 	Action by

	<p>Concern was expressed at the slow progress of the Yiewsley Health Centre agreement.</p> <p>The Board was advised that the next Local Medical Committee (LMC) meeting would consider approving a new and fairer system for GP practices to bid for s106 money.</p> <p>RESOLVED: That the Board:</p> <ol style="list-style-type: none"> 1. note the progress and approach taken towards the allocation and spend of s106 healthcare facilities contributions within the Borough; and 2. receive a s106 update report at each of its meetings. 	Jales Tippell
11.	<p>WINTERBOURNE VIEW: LOCAL STOCKTAKE (<i>Agenda Item 11</i>)</p> <p>Consideration was given to the report.</p> <p>RESOLVED: That the Board note the progress to date with the Winterbourne View Joint Improvement Plan and the information submitted to NHS England setting out progress.</p>	Action by
12.	<p>UPDATE REPORT FROM HILLINGDON CCG (<i>Agenda Item 12</i>)</p> <p>Consideration was given to the report. It was noted that the current CCG financial recovery plan ran from 2013 until 2016 and included assumptions about changes to the population during that period. The CCG was happy to share its monthly financial monitoring report with the Board.</p> <p>RESOLVED: That the Board:</p> <ol style="list-style-type: none"> 1. notes the Operating Plan 2013/2014, the draft integrated strategy 2013-2016 and the Month 2 PMO report; and 2. considers the CCG's 2013-2016 Recovery Plan at its next meeting on 1 August 2013. 	Action by
<p>The meeting, which commenced at 2.30 pm, closed at 4.00 pm.</p>		

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nikki O'Halloran on 01895 250472. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.